

Commonwealth of Kentucky  
Trey Grayson  
Secretary of State

Statement of Change of Registered Office, Agent, or Both

Pursuant to the provisions of Chapters 271B or 273 of the Kentucky Revised Statutes, the undersigned hereby applies to change the registered office or registered agent, or both on behalf of

PAN-AMERICAN FOUNDATION, INC.

which is organized in the state of Kentucky, and for that purpose submits the following statements:

**1. Name of current registered agent**

SONIA B. CEBALLOS DE ROSE

**2. Registered agent is hereby changed to**

**3. Address of current registered office**

2036 BIG HILL PIKE  
BEREA, KY 40403

**4. Registered office is hereby changed to**

**5. Signature of officer or chairman of the board**

\_\_\_\_\_  
Signature and title

\_\_\_\_\_  
Type or print name and title

Date \_\_\_\_\_

**6. Consent of new agent**

I consent to serve as the new registered agent on behalf of this corporation.

\_\_\_\_\_  
Signature of registered agent

\_\_\_\_\_  
Type or print name and title, if applicable

# Statement of Change of Registered Office or Registered Agent or Both Filing Instructions

## NAME OF CORPORATION

Use the exact name of the corporation as filed with the Secretary of State.

## REGISTERED AGENT

State the name of the current registered agent on file with the Secretary of State.

If the current registered agent is being changed, state the name of registered agent as changed.

- **Domestic Profit Corporation** - The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky nonprofit corporation, a Kentucky limited liability company, a Kentucky limited partnership, a foreign corporation, a foreign nonprofit corporation, a foreign limited liability company or a foreign limited partnership authorized to transact business in Kentucky.
- **Foreign Profit Corporation** - The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky nonprofit corporation, a Kentucky limited liability company, a foreign corporation, a foreign nonprofit corporation or a foreign limited liability company authorized to transact business in Kentucky.
- **Domestic Nonprofit Corporation** - The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky nonprofit corporation, a Kentucky limited liability company, a foreign corporation, foreign nonprofit corporation or a foreign limited liability company authorized to transact business in Kentucky.
- **Foreign Nonprofit Corporation** - The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky nonprofit corporation, a foreign corporation, or a foreign nonprofit corporation authorized to transact business in Kentucky.

## REGISTERED OFFICE ADDRESS

State the complete address of the current registered office on file with the Secretary of State.

If the current registered office address is being changed, state the complete street address as changed. The registered office address must be a Kentucky address and contain a street or other specific location. (Highway, Rural Route, Apartment, Public Building, etc.) A mailing address consisting of only a post office box is not sufficient for the registered office address.

## CONSENT OF REGISTERED AGENT

- The registered agent must give written consent to act as agent on behalf of the corporation.
- If the registered agent is an individual resident of this state, the individual must sign the statement.
- If registered agent is a corporation, an officer or the chairman of the board of directors must sign on behalf of the corporation.
- If the registered agent is a limited liability company and management of the company is vested in one or more managers, a manager must sign on behalf of the limited liability company. If management of the company is vested in its members, a member must sign.
- If the registered agent is a limited partnership, a general partner must sign on behalf of the limited partnership.
- The representative signing the statement of consent on behalf of the business entity acting as agent must designate the title or the capacity in which he or she signs.

## EFFECTIVE DATE AND TIME

The document will be effective on the date and time of filing, unless a delayed effective date and/or time is specified. A delayed effective date may not be later than the 90<sup>th</sup> day after the date of filing.

## WHO MAY SIGN

The statement of change of registered office or registered agent or both, must be signed by an officer or the chairman of the board of directors. The person executing the document shall state his or her title or capacity in which he or she signs.

## NUMBER OF COPIES

Submit the original signed statement and two exact or conformed copies. (May be photocopies). Two file-stamped copies will be returned to the corporation as evidence of filing. One file-stamped copy must then be filed with the county clerk of the county in which the corporation's registered office is situated.

## FILING FEES

The filing fee for a business corporation (domestic or foreign) is \$10.00.

The filing fee for a nonprofit corporation (domestic or foreign) is \$5.00.

Your check should be made payable to "Kentucky State Treasurer."

## MAILING ADDRESS

Trey Grayson  
Secretary of State  
P. O. Box 718  
Frankfort, KY 40602-0718

## OFFICE LOCATION

Room 154, Capitol Building  
700 Capital Avenue  
Frankfort, KY 40601

## WEB SITE ADDRESS

Our home page address is <http://www.sos.state.ky.us/>

Click on "On Line Business Database" for information on status of all business entities in Kentucky. Forms are also available on our web site.

For more information, please call (502) 564-2848, press 2, and then press 4 or try our web site.

**NOTE:** The corporation must be in "good standing" upon the records of the Secretary of State before current statements or documents can be filed (30 KAR 1:010).